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## MEMORANDUM

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TO: Mayor Walker and Councilors  
FROM: M McPherson, City Administrator  
SUBJECT: **Review Draft Agreement with Mille Lacs County;  
CSAH4/7<sup>th</sup> Avenue Project**  
DATE: September 6, 2022

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**Background:**

City, PUC and County staff have been discussing the reconstruction of CSAH 4/7<sup>th</sup> Avenue and the replacement of the infrastructure located within the right of way. The County has indicated that they want the City to be the lead agency in this endeavor.

In order to prepare the design, specifications, and bid documents, there are items that need to be investigating. To that end, WSB has prepared the attached scope for a feasibility study. Public Works Director Gerold, PPU General Manager Butcher and I reviewed the scope and found it to be complete.

The attached cooperative agreement with Mille Lacs County has been drafted. This agreement addresses Phase I, the feasibility study; a more detailed agreement will be prepared for execution once all of the estimates have been prepared based on the study. The draft agreement has been sent to the City Attorney and Mille Lacs County for review and changes. The plan is to place it on the County Board agenda of September 13, 2022 with City Council approval on September 22.

**Recommendation:**

The City Council is asked to review the attached documents and provide staff with any direction or changes.